

WEST BEACH CORPORATION JOB DESCRIPTION

LOCATION: 121 West Street. Beverly Farms
TITLE: Lifeguard
ORGANIZATION: West Beach Corporation
REPORTS TO: Beach Superintendent and Gate Manager

SUMMARY:

Lifeguards are responsible for monitoring beach activities and enforcing the rules of West Beach. Daily tasks should be completed to support the beach functionality. Life guards will rotate in shifts monitoring the beach from lifeguard chairs to closely monitor swimming within the boundaries of the beach. Lifeguards are responsible for the safety of the members of the beach.

RESPONSIBILITIES:

- LIFEGUARDING – The lifeguard chair should be moved to waters edge as the tide moves. There should only be one guard in a chair at a time. At the end of your shift the chair should be pulled up to the dry sand in front of the veranda. Whistles should be used to bring swimmers into shore. The only electronic device you should have in the Lifeguard chair is a radio. Eyes on the water at all times. If doing it for an hour is too long switch every 30 minutes. Stop horseplay in the water. Stop people from going on to the rocks as the tide is rising. No one should be outside of our swim area.
- Go through lifeguard bags, confirm the appropriate equipment is in bag, if not make a list and give to Superintendent.
- In the morning scan the entire beach for trash and Debris. Using gloves pick up debris, sticks, trash, cigarette butts, etc. and dispose of.
- Defibrillator – DAILY open it and run it through a test cycle. Initial checklist that task has been performed.
- Do a radio check. Every Guard should have a working radio.
- 2-3 times a day check restroom for toilet paper, soap, and towels. Replace if necessary. Using gloves, pick up trash.
- Staff office door should be locked.
- Sweep the interior of nurse's office and staff offices, vacuum. Organize shelving in both offices, wipe down interior with damp cloth.
- Ability to lift 35 lb.
- Performs other duties as assigned.

HOURS:

Rotating Daily shift coverage 8:00 am – 5:00 pm. Monday through Sunday; weekend and off hours included.

QUALIFICATIONS:

- Current lifeguard certification